

Member Information Service

Decisions made by Cabinet Members

The following decisions have been made by Cabinet Members and will take effect at 10.00a.m. on Thursday 1 July 2021, unless the call-in procedure is activated. If you wish to request that a proposed decision is called in, please contact Member Services on 01444 477062 or e-mail committees@midsex.gov.uk, in addition to making a written request to the Monitoring Officer, Tom Clark.

Disposal of Land Located at Land Adjacent to Newbury, Courtmead Road, Cuckfield (PART EXEMPT)

The Deputy Leader authorised the decision:

- i. To agree the disposal of the Land via public auction.
- ii. To note the proposal to commission the auctioneer to undertake the sale on behalf of the Council.

Proposed New Lease – Units 15, Orchards Shopping Centre, Haywards Heath (EXEMPT)

The Deputy Leader:

- (a) Authorised the grant of a new lease to Gadgets4UK Enterprises Limited (trading as Fone World), mobile phone repair shop, replacing a similar trader and continuing the diversity to the retail centre at Unit 15.
- (b) Authorised the Solicitor to the Council to conclude the transaction above on the terms outlined below, and on any such other terms and conditions as the Solicitor to the Council may recommend to protect the Council's position.

Release Of S.106 Local Community Infrastructure (LCI) Contributions – Planting At Angela Fox Nature Garden

The Leader authorised the release of £6,843.45 from contributions arising from the development on land at Bylanes Close to fund the first phase of this project. for the first phase of planting in Cuckfield Parish Council's Community Garden (Angela Fox Nature Garden).

Release Of S106 Contributions - Bowers Place Playground

Environment and Service Delivery recommended that £8,520 is released to Worth Parish Council from S106 contributions arising from developments at Land at Burleys, Crabtree Park (Ref: P35/323), Land at 7 & 8 Sunny Avenue (Ref: P35/475) and Land south of Grange Road (Ref: P35/725). to install an inclusive roundabout at the Bowers Place Playground in Crawley Down.

Extension of the Licence for use as a Covid-19 Vaccination Centre to Alliance for Better Care Ltd.

The Deputy Leader authorised the grant to the extension of the licence to Alliance for Better Care Ltd to 28th February 2022 in order to continue the covid-19 vaccination program.

Proposed Grant of Lease of Part of the Fairfield Recreation Ground, Burgess Hill, West Sussex

The Deputy Leader authorised the grant of a lease of part of the Fairfield Recreation Ground, Burgess Hill to Burgess Hill Model Railway Club on the terms outlined in the report and on such other terms and conditions as the Solicitor and Head of Regulatory Services to the Council may recommend to protect the Council's position.

Burgess Hill Library Site Applications For Temporary Use

The Deputy Leader authorised the decision that having received no suitable applications for temporary use of the site within the available time frames, that the site continues to be maintained as safe and secure but left vacant.

Assets Of Community Value - The Watermill Inn, Burgess Hill

The Deputy Leader authorised the decision to list the property known as The Watermill Inn, 1 Leylands Road, Burgess Hill, West Sussex, RH15 0QF on the list of Assets of Community Value held by Mid Sussex District Council.

Copies of the reports are attached to this email. In due course, the reports will be Executive Decisions which can be found [here](#).

Committee Meetings

The Programme of Meetings for 2021-22 was considered and approved at the Annual Council meeting. Please note that these are timings currently agreed by Council while Covid-19 restrictions are in place. Timings after Covid-19 restrictions are lifted will be the subject of discussions with Group Leaders.

Please note that meeting start times vary and may be held either via remote video link or in-person as detailed below.

Meetings for June and July are listed below:

JUNE 2021

- 28 June – Cabinet Grants Panel @ 4pm (remote video link) – **Please note this additional meeting**
- 30 June – Charity Trustees @ 6:45pm (remote video link)
- 30 June – Council @ 7pm (remote video link)

JULY 2021

- 8 July – District Planning Committee @ 2pm (In-person)
- 15 July – Planning Committee @ 4pm (In-person)
- 21 July – Scrutiny Committee Housing, Planning and Economic Growth @ 5pm (remote video link)
- 26 July – Cabinet @ 4pm (remote video link)
- 27 July – Audit Committee @ 5pm (In-person)



Democratic Services has updated your O365 calendar with the new dates and times. Regular updates on the status of meetings in the forthcoming period will be provided to Members and the website will be continually updated.

Agendas – Items to be Considered

Cabinet Grants Panel – 28 June 2021 @ 4pm

Election of Chairman.

Appointment of Vice-Chairman.

Corporate Grant Schemes - Community and Economic Development Grants.

Corporate Grant Schemes - Facility Grants / Release of S106 Contributions.

Charity Trustees – 30 June 2021 @ 6:45pm

Election of Chairman.

Appointment of Vice Chairman.

Beech Hurst Gardens Charitable Trust, Haywards Heath, West Sussex, (Charity number 305202)
- Works to Install Fencing Around The Bowling Green.

Beech Hurst Gardens Charitable Trust, Haywards Heath, West Sussex, (Charity number 305202)
- Works to Install Electronic Access Gates For Tennis Court Access.

Council – 30 June 2021 @ 7pm

MSDC Pay Policy Statement.



Representatives on Outside Bodies.

To Receive the Report of the Local Returning Officer on the Result of the Police and Crime Commissioner Election - 6 May 2021.


To Receive the Report of the Returning Officer as to the Person Elected as District Councillor for the Ward of Copthorne and Worth on 6 May 2021.

Recommendations from Cabinet held on 7 June 2021.

Exempt Minutes of the Meeting of Council held on 9 December 2020.

Member Development Learning

Member Development Learning Sessions are held virtually unless otherwise stated.

Date & Time	Training Event	Indicator
14 July 2021* @ 2pm (remote video link)	Planning <i>(Essential for All Planning Members however All Members are welcome to Attend)</i>	

***Please note the change of date**

Planning – Learning Objectives

This virtual training session on Planning will cover the following topics:

- Predetermination
- Making decisions
- Planning policy as a whole including other material considerations
- Refusal reasons that show demonstrable harm
- The difference between a parish councillor providing a view on a planning application and a District councillor deciding a planning application.

Please confirm your attendance by emailing committees@midsussex.gov.uk.



Learning Pool

For online training that you can do conveniently in your own time, please visit the Learning Pool.



To complete your online learning pool training modules please visit:

<https://stc.learningpool.com/login/index.php>

The Modules available for Members to complete are:

- Safeguarding Adults
- Safeguarding and Child Protection
- County Lines
- What is GDPR?
- Getting Started with Social Media.
- Business Continuity Management.
- Annotating and Editing Documents.
- Planning Application Decision Making for Members

If you have any problems with accessing the Learning Pool, please email committees@midsussex.gov.uk or 01444 477062.

Information and News

COVID-19 News

Covid levels in Mid Sussex have risen to about 65 cases per 100,000 in the last week from very low levels we had in the middle of May 2021. The increase case levels in Mid Sussex are concentrated in younger age groups and therefore hospitalisations and deaths locally are flat despite the higher case levels.

Covid rates have generally risen across West Sussex in the last week but with no areas having a rate higher than the increased England average of about 95 cases per 100,000. The average Covid rate in West Sussex is still below the South East average of about 55 cases per 100,000. Case levels in England and the South East have generally continued to rise in the last week but East Sussex has maintained low Covid levels.

In many areas of the country Covid rates are well above 100 cases per 100,000 with the Delta variant being dominant across all of England. Brighton and Hove currently have a case level above 100 cases per 100,000.

Extra efforts have been made to keep Covid levels down in these hotspot areas with surge testing and additional vaccinations for all adults in these vulnerable areas.

The third stage of the roadmap started on Monday 17th May 2021 with gyms/leisure centres, hotels and guest houses fully reopening, limited indoor home mixing and overnight stays and indoor service in pubs and restaurants. A leaflet is attached below explaining the advice to be cautious about meetings in private homes. Lateral Flow Tests are being used to identify people who have Covid but have no symptoms to try to maintain the low Covid rates now found in much of England. These free tests are available from local collection areas that can be located online or by requesting a postal delivery. Additional indoor mixing over the past five weeks and the emergence of the Delta variant have resulted in an increase in Covid levels generally in England from late May but only a small increase in, and



deaths have remained flat with 60% of the adult population being double vaccinated and over 80% having received a first vaccination and all adults now being eligible to book a jab.

The roadmap envisaged most Covid restrictions being lifted from 21st June 2021 subject to the four data tests being met. Due to the rapid rise in cases and the greater dangers of the Delta variant most of the relaxations proposed for 21st June have been delayed for 4 weeks to 19th July 2021 with a further review ahead of this date. It is important people remember Hands Face Space and Fresh Air as more people are out and about and the Covid rates have increased due to the more infectious Delta variant.

The continuing local Covid vaccination programme is central to keeping hospitalisations and Covid deaths down but indoor social mixing, the Delta variant and possible new variants of the Covid virus are likely to push the Covid figures up in the next few weeks.

Please see information on Covid-19 vaccination progress in West Sussex [here](#).

Please find the latest update from the Sussex Health and Care Partnership [here](#).

The latest public data for Covid rates in West Sussex can be found [here](#).

Please find advice on meeting friends and family safely [here](#).

Full Council on Wednesday 30th June 2021

As explained by email to all Members on 16th June, a reminder that the agenda for Council will comprise statutory and internal reports. Therefore, with the permission of the Chairman, Cllr. Mrs Belsey, it has been agreed with your group leaders that Council on Wednesday 30th June will be held at 7pm and will be conducted virtually. That is, via Zoom, as we have done for the past year.

There will also be a Charity Trustees meeting ahead of Council at 6.45pm to consider two reports, and the Charity Commission's guidance encourages such virtual meetings, so the Zoom link provided to Members for 30th June will be for both **Charity Trustees at 6.45pm** and for **Council at 7pm**.

In-Person Committee Meetings – Safety Procedures

Members and Officers are asked to note new safety procedures which are being introduced to support the transition back to in-person decision-making public meetings of the Council's regulatory committees. The procedures were circulated via email on 23rd June, and flow directly from a thorough Risk Assessment conducted and approved by the Council's Covid Safety Group.

We trust that the whole document will provide useful background and context whilst the main safety measures that we all must follow are found specifically, at section 6.

In case of any comment or questions relating to this, please contact Democratic Services via: committees@midsussex.gov.uk

Modern Slavery SPOCs Update: Understanding Modern Day Slavery and Councils' Role In Tackling It

Please find the below webinar, specifically aimed at local councils and local councillors.



[Don't choose to look the other way: Understanding modern day slavery and councils' role in tackling it](#)

Wednesday 14 July 2021, 2.00pm – 4.00pm

The webinar will highlight the role councils have in disrupting local slavery, identifying and supporting victims, and ensuring their supply chains are free from slavery. Alongside providing an opportunity to hear about leading anti-slavery practice in councils and from the Independent Anti-Slavery Commissioner Dame Sara Thornton DBE QPM, the session will also consider the steps that individual councillors can take to help address this issue.

Useful links:

Modern slavery: <https://www.local.gov.uk/topics/community-safety/modern-slavery>

[Also attached for reference is the Local Government Association's Councillor Guide to Tackling Modern Slavery.](#)

Compliments and Complaints – May

Complaints received in **May – 16**

Waste and Outdoor Services = 8

Recovery = 3

1 each for Community Services, Elections, Housing Needs, Parking and Planning & Economy

Compliments received in **May – 31**

Development Management (Planning) = 17

Customer Services = 5

Waste & Outdoor Services = 3

Revenues = 2

Democratic Services = 1

Environmental Health = 1

Recovery = 1

Well-Being = 1

Mid Sussex Applauds Awards 2021 - It's time to nominate your community champion

Do you know of a person, group or organisation that goes above and beyond in the local community? Would you like to see their efforts recognised? Our annual community awards programme – 'Mid Sussex Applauds' is now open for nominations through June and July. To make a nomination and to see the stories of our previous winners please visit www.midsussex.gov.uk/applauds.

News Releases

For further information or copies of the news releases listed below, please contact the Press Office on 01444 477 387 or use the following link: <http://www.midsussex.gov.uk/my-council/council-magazine-and-press-releases/press-releases/>

22 June 2021 - [Mid Sussex District Council bids for £14m from Government to improve Burgess Hill town centre](#)

